

Annual Governance Statement for the Governing Board of St Benedict's Primary School
September 2019

In accordance with the Government's requirement for all governing bodies, the 3 core strategic functions of the St Benedict's Primary School Governing Board are:

- 1. Ensuring clarity of vision, ethos and strategic direction;**
- 2. Holding the head Teacher to account for the educational performance of the school and its pupils;**
- 3. Overseeing the financial performance of the school and making sure its money is well spent.**

Governance arrangements

The Governing Board of St Benedict's Primary School was re-constituted in 2014 and is now made up of 2 staff governors (including the Head Teacher), 2 elected Parent Governors, 1 Local Authority Governor and 4 Co-opted Governors. Co-opted governors are appointed by the Governing Board and are people who, in the opinion of the governing board, have the skills required to contribute to the effective governance and success of the school: on our Governing Board three of the Co-opted governors are members of the Community and the remaining one is a member of staff.

The full Governing Board meets once each term, and we also have a number of committees to consider different aspects of the school in detail. At St Benedict's we have a Strategy Committee which sets and monitors the strategic direction for the governing board; Finance & Personnel Committee, which focuses on finance and some personnel matters; a Curriculum & Standards Committee and a Buildings & ICT Committee. We also have committees that meet if required to consider pupil discipline and staffing matters.

See p2 for a list of Governors.

Attendance record of governors

Governors have excellent attendance at meetings. Strict guidelines exist to ensure any issues that arise as a result of a governor who is not able to attend meeting regularly are addressed so that that it doesn't impact on the performance of the governing body.

See p3 for details of individual governors' attendance at meetings.

The work that we have done on our committees and in the governing board

In the last school year, St Benedict's Primary school was awarded Silver status by UNICEF as a Rights Respecting School and we are now working towards Gold status. Details of the specific goals that the school has focused on can be found on the school website. The focus areas have been woven in to school curriculum so that every child sees the benefits of respecting everyone's rights

As a Governing Board, we adhere in particular to the following articles:

Article 3

"The best interests of the child must be a top priority in all our actions."

Article 29

"Education must develop every child's personality, talents and abilities to the full. It must encourage the child's respect for human rights, as well as respect for their parents, their own and other cultures and the environment."

The Governing Board has had another busy year, focusing on school improvement, Strategy and converting from infants to junior school.

The Curriculum & Standards Committee has continued to spend time considering the introduction of the new curriculum this year, the SEN provision in school and have discussed key data giving the results of pupil attainment and progress, so that we can be sure that the school is on track to fulfil its ambitious targets for all pupils. We continue to be concerned about the excess school places in our local area and the impact that has on the school finance. Our aim is that in the coming year the number of pupils at our school will stabilise as a result of becoming a primary school. Mrs Rollinson is the chair of the Curriculum & Standards Committee.

The Buildings & ICT Committee looks at the maintenance and development of the school premises and ICT Infrastructure, and makes decisions about how the school should use the budget. The current work around the school to upgrade the infrastructure of the building to handle children of primary age has brought the added benefit of addressing any building issues that have been previously open and putting the school in a good place to meet the needs of our in the future. Mr Zabar is the Chair of this Committee and he liaises closely with Mr Lennon, the school's Building Services Supervisor.

Governors are continuing to focus on safeguarding and we have a Nominated Governor for Safeguarding (Mrs Rollinson) who works with the Head Teacher and SENCO.

The Finance Committee will be looking at the 2020/2021 budget and beyond with a view ensuring that our pupils receive the outcomes they deserve. Like many schools nationally we are concerned about our school budget for the coming years. We will do whatever is required to ensure that our pupils are not adversely impacted. We are aware of the impending changes to the way schools are funded and will be working with our financial support team (DRB) to ensure our strategic financial plans are robust and rigorous to enable the school to operate effectively through the challenges ahead.

	<p>One of the roles for the governors is reviewing and agreeing school policies; this year we have considered a number of key policies, including Behaviour, Safeguarding and Health and Safety.</p> <p>Minutes of Governing Board and Committee meetings are public documents – you can ask at the school office if you would like to see any of the minutes of our meetings.</p>
<p>Future plans for the governors</p>	<p>The Governing Board will be focusing on strategic objectives to ensure that children receive the best possible outcomes while at our school. We look forward to continuing the work with the school leadership team in integrating and leveraging the ongoing changes that are happening in the education sector so that the school receives the maximum benefits of those changes.</p> <p>We will maintain our focus on ensuring that budgets are spent to maximise the outcome for the children attending the school and that our children are meeting or exceeding national targets.</p>
<p>How you can contact the Governing Board</p>	<p>We always welcome suggestions, feedback and ideas from parents – please contact the Chair of Governors, Mr Zabar, via the school office. You can see the full list of governors; their attendance at meetings; more information about what we do, on the Governors' page of the school website.</p>

St Benedict's Primary School Governing Board

Governor	Category	Term of office expiry date
Armine Williams	Head Teacher	N/A
Mohammed Zabar (Chair)	Co-opted Governor	03/04/2023
Pat Rollinson (Vice Chair)	LA Governor	09/07/2020
Razina Akhtar	Co-opted Governor	Removed
Samantha Thompson	Staff Governor	31/08/2020
Waqas Ahmed	Parent Governor	11/07/2022
Michaela Greenhalgh	Parent Governor	27/03/2022
Richard Shaw	Co-opted Governor	27/11/2018
Sanchia Wheeler	Co-opted Governor	03/04/2023
Sheila Parmar	Associate Member (Deputy Head Teacher)	N/A
Sarah Arscott	Associate Member (School Business Manager)	N/A
Mohammed Nadeem	Associate Member (IT Manager)	N/A
Gerry Lennon	Associate Member (Building Services Supervisor)	N/A
Rebecca Winter	Clerk	N/A

St Benedict's Primary School Governors' Attendance Record for 2018-2019

	FGB	FGB	FGB	Strat	Strat	Strat	F&P	F&P	F&P	F&P	F&P	F&P	C&S	C&S	C&S	C&S	C&S	C&S	B&I	B&I	B&I	
	13/12/18	4/4/19	11/7/19	25/9/18	15/1/19	7/5/19	9/10/18	27/11/18	22/1/19	26/3/19	14/5/19	25/6/19	11/10/18	15/11/18	17/1/19	21/3/19	16/5/19	27/6/19	27/11/18	26/3/19	25/6/19	
Waqas Ahmed	Y	Y		Y	N	N	Y	Y	N	Y	Cancelled	Y	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Razina Akhtar	Y	N	n/a	n/a	N	N	n/a	n/a	Y	Y	Cancelled	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Michaela Greenhalgh	N	Y		Y	N	N	n/a	n/a	n/a	n/a	n/a	n/a	N	Y	Cancelled	N	N	Cancelled	N	N	Cancelled	
Sheila Parmar	Y	n/a	n/a	Y	n/a	n/a	N	Y	n/a	n/a	n/a	n/a	Y	Y	n/a	n/a	n/a	n/a	Y	n/a	n/a	
Pat Rollinson	Y	Y		Y	Y	Y	n/a	n/a	Y	Y	n/a	n/a	Y	Y	Cancelled	Y	Y	Cancelled	n/a	n/a	n/a	
Richard Shaw	N	n/a	n/a	N	n/a	n/a	Y	N	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
Samantha Thompson	N	Y		Y	Y	Y	n/a	n/a	n/a	n/a	n/a	n/a	Y	Y	Cancelled	Y	Y	Cancelled	Y	Y	Cancelled	
Sanchia Wheeler	n/a	Y		n/a	n/a	Y	n/a	n/a	n/a	n/a	Cancelled	Y	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Cancelled	
Armine Williams	Y	Y		N	Y	Y	Y	Y	Y	Y	Cancelled	Y	Y	Y	Cancelled	Y	Y	Cancelled	Y	Y	Cancelled	
Mohammed Zabar	Y	Y		Y	Y	Y	Y	Y	Y	Y	Cancelled	Y	n/a	n/a	n/a	n/a	n/a	n/a	Y	Y	Cancelled	
Rebecca Winter	Y	Y		Y	N	Y	Y	Y	N	Y	Cancelled	Y	Y	Y	Cancelled	Y	Y	Cancelled	Y	Y	Cancelled	